

6:00 P.M. OOB TOWN COUNCIL CHAMBERS

- 1. Joint Town Council/ Meeting**
 - A. School Consolidation**

**OLD ORCHARD BEACH
OOB TOWN HALL – COUNCIL CHAMBERS
OCTOBER 18, 2007 – 7:00 PM**

ATTENDANCE: Chair Laura Bolduc, Sharri MacDonald, Kay Dutton, Supt. Eric Matthews; Administrators: Donna Ford, Patricia Hayden, Michael Pulsifer, Lloyd Crocker, Richard DiFusco, Ellen Bell (Student Counsel Representative), John Nye, Eva Tomecka, Lindsay Butler, Linda Roy, Glenn Gilbert and guests.

MINUTES

1. CALL TO ORDER

The Regular Monthly Meeting of October 18, 2007 was called to order at 7:16 p.m. by Chair Laura Bolduc.

2. PLEDGE OF ALLEGIANCE

3. EMERGENT ITEMS

Mr. Matthews asked to have the appointment of staff positions placed under the category of General Information for consideration.

Kay Dutton (motioned) to add the appointment of two staff positions under General Information Item E. Sharri MacDonald (seconded). The vote was unanimous.

4. MINUTES of REGULAR MONTHLY MEETING OF SEPTEMBER 20, 2007

Sharri MacDonald (motioned) to accept the September 20, 2007 Regular Monthly Meeting Minutes as they were written. Kay Dutton (seconded). The vote was unanimous.

5. ADMINISTRATORS REPORTS

Jameson Elementary School: Nothing to add.

Laura Bolduc said that she was pleased to see the list of student teachers who are performing their teacher observations at Jameson, adding that several of the students are Old Orchard Beach alumni and one is the child of a former teacher in the Old Orchard Beach school system.

Loranger Middle School: Mr. Crocker reviewed his recent experience at Camp Kieve stating that it was his first time participating in this annual event. He also thanked the for approving the 5th grade overnight to Ferry Beach, stating it was a good experience.

Old Orchard Beach High School: Mr. Difusco reported that the high school math team competed at Cheverus recently against twenty other schools. The team has fifteen members, eight of whom were at the competition. The next competition will be held in Kennebunk.

Mr. Difusco stated that the high school is continuing its partnership program with the University of New England. Staff members met with UNE graduating seniors and provided instruction on interviewing for teaching jobs. In addition, the Advanced Biology class will be visiting UNE on November 19th and will attend class and have lunch. Laura Bolduc thanked the administrators for initiating the partnership programs. Old Orchard Beach will host two UNE student teachers in the spring.

Special Ed: Nothing to add.

Laura asked for information regarding the Future Builders program and if Old Orchard Beach is responsible for transportation. Ms. Ford stated the program provides students with transportation, but bills Old Orchard Beach.

Curriculum Coordinator: Nothing to add.

Student Report: Nothing to add.

Laura Bolduc asked if the bonfire being advertised on the marquee is being sponsored by the Old Orchard Beach High School Student Council. Ellen Bell stated that it is being sponsored by the Student Council, but that it has been postponed.

Adult Ed: Nothing to add.

6. CITIZEN FORUM: None.

7. OLD BUSINESS: None.

8. NEW BUSINESS:

A. International Club Trip to England and Ireland

Ms. Tomecka stated that the trip to Europe is still in the planning stages, but that she does hope to take a group of students on the trip this year and requests permission to continue with the trip planning. (*see vote below in item B*).

B. New York City Trip

Ms. Tomecka reported that the trip to New York City is in its final planning stages. The annual trip is open to all seniors, and to ensure that those seniors who are on the football team would have the opportunity to participate the trip, it was moved to November 28 through December 2. During the trip, the seniors go to the Statue of Liberty, see a Broadway show, and tour a college in the city, which will be NYU this year. Thirteen students have signed up. There are also two former students who will be going, and two chaperones, including Ms. Tomecka.

Sharri MacDonald said she thinks this is a good educational opportunity. Laura Bolduc stated that she felt flying to New York City instead of traveling by bus would be okay. Sharri MacDonald (motioned) to allow Ms. Tomecka to continue planning the trips to Europe and New York. Kay Dutton (seconded). The vote was unanimous.

C. Quebec Trip

Lindsay Butler requested to take the French IV class to Quebec the week of April 4 through 6, 2008. She stated that she realized it seemed a little early for the request, but this trip will coincide with Quebec's 400th Anniversary and she needs to make hotel reservations as soon as possible.

Laura Bolduc asked about transportation. Ms. Butler stated that the students will be traveling on a charter bus that will be leaving Old Orchard Beach at 5:00 am on Friday, April 4, 2008 and returning on Sunday, April 6, 2008.

Sharri MacDonald expressed appreciation to all of the staff for the cultural experiences they are offering the students. Sharri MacDonald (motioned) to approve the request for the annual French IV trip to Quebec. Kay Dutton (seconded). The vote was unanimous.

D. Wreaths Across America

Ms. Roy explained that every year the Wreaths Across America program transports hundreds of wreaths from Harrington, Maine to Arlington National Cemetery in Washington D.C. It is part of a national wreath laying ceremony that takes place on December 14th at Veteran's Cemeteries across the country and internationally. She stated that the mission statement of the program is "Remember the fallen, honor those who served, teach children the value of freedom."

She requested that students in K-5 be allowed to greet the escorts as they pass through town. She stated that it would be a wonderful opportunity to impress on the children that they are a part of something bigger.

Laura Bolduc agreed that this would be a life-long learning experience for students and stated her belief that the community would be very supportive. Ms. Roy also said that the Fire Department would be escorting the group into town. Kay Dutton added that the entire school system should be involved. Ms. Roy stated that she had not approached the high school, yet, as she understood that a five minute assembly can turn into something much longer.

Ellen Bell asked what time of day the parade would be in Old Orchard Beach. Ms. Roy stated they would be leaving Yarmouth that morning and would be in Old Orchard Beach before 10:00.

Sharri MacDonald said the community should also be involved, and that if they were able to distribute the information, people from other towns might come. Laura Bolduc stated that the American Legion is very active in Old Orchard Beach and that they might be willing to supply flags.

Kay Dutton (motioned) to approve participation of the Old Orchard Beach School System and all students in all grade levels in the Wreaths Across America ceremony on Dec 10. Sharri MacDonald (seconded). The vote was unanimous.

E. Natural Helpers/Day One Conference

Mr. DiFusco requested on behalf of Jackie Tsilekis, who was unable to be at the Board Meeting, permission to allow students in the Natural Helpers program to participate in the annual overnight retreat at Winslow High School in Winslow, Maine on October 23 and 24. Ms. Tsilekis has been overseeing this program for years.

Sharri MacDonald (motioned) to approve the Natural Helpers annual retreat. Kay Dutton (seconded). The vote was unanimous.

F. Jameson School AYP (Adequate Yearly Progress)

Mr. Pulsifer reported that overall the school did well with 71% of the third graders meeting or exceeding the standard in reading and 74% meeting or exceeding the standard in math. The Learning Disabled sub-group did not do as well with only 50% (7 out of 14) of the students meeting the objective in reading and only 40% in math. However, the number of third grade students who are identified as special needs is too small to be statistically evaluated.

G. Loranger Middle School MEA (Maine Educational Assessment) and AYP (Adequate Yearly Progress)

Mr. Crocker stated that there are five grades of students who take the MEA at Loranger. He said it was difficult to assess the results, as they are comparing "apples and oranges." He stated that it is not accurate to compare previous years' classes with current classes, and the best indicator of progress would be to follow one class through the years. Mr. Crocker announced that the entire Loranger Middle School had met the state mandated requirements for Adequate Yearly Progress.

H. Individual Support Team Members

Patricia Hayden stated that all new teachers in the school district are assigned a support team. She presented a list of teachers who had volunteered to be part of the support team for new teachers and requested the approval of the School Board.

Kay Dutton (motioned) to accept individual team members as listed. Sharri MacDonald (seconded). The vote was unanimous.

I. School Web Page

Mr. Matthews stated that the administrators had a workshop on Monday and asked if Sharri MacDonald needed any information from them regarding the new website. Sharri MacDonald stated that she has been able to get the information she needs from the different schools, but encouraged the parents and community to visit the new website.

Mr. Pulsifer said he could show his staff the new web site at their next staff meeting to get their input. Laura Bolduc agreed that staff input was a good idea and asked school principals to email Sharri MacDonald to schedule her for a time to attend their staff meetings.

J. Goals, Mission, Vision and Values

Mr. Matthews referenced the diagram in the packet, which illustrates his notes during the recent staff meeting. He stated that the goal was to show the staff that the goals, mission, vision and values were the umbrella under which all of the other programs fell.

Patricia Hayden stated that she would give the Board an update on what the schools have been doing in regards to curriculum mapping at the November School Board Meeting.

K. Maintenance Position

Mr. Matthews requested that the Board entertain hiring an individual to oversee the maintenance needs of the school district, including facilities maintenance and vehicle maintenance. He stated that there were two places from which funds to pay for the position could be taken: the summer salary funds or the \$77,000 carried over from the 2006-2007 school year.

Sharri MacDonald stated that while she had been in support of cutting the maintenance director's position, after having participated in the consolidation talks and observing how time consuming they were, that she believed the Board should consider hiring someone for the position, even if just part-time.

Laura Bolduc agreed, but questioned whether there would be any interest in a part-time position. She felt the funds from last year should be used rather than the summer salary funds. John Nye suggested offering a paid employee a stipend to fill the position. Kay Dutton agreed with Laura Bolduc regarding how to pay for the position.

Sharri MacDonald (motioned) to actively recruit individuals to apply for the position of part-time Maintenance Director, both internally and in the community at large. Kay Dutton (seconded). The vote was unanimous.

L. Snow Plowing

Laura Bolduc suggested that the position be opened up for bids. Kay Dutton (motioned) to open up bids for snowplowing for 2007-2008. Sharri MacDonald (seconded). The vote was unanimous.

M. School Security and Communication System

Mr. Matthews stated that during the recent parents' forum, school security was one of the items that was deemed very important. Although it was not a budgeted item, they have been looking into the issue, and received an estimate of what it would cost to improve the current system. Upgrading the security system, including key cards and camera, would cost an estimated \$38,515. He stated he doesn't expect any action from the Board, but just wanted to keep them informed.

Sharri McDonald stated that it should be something that is invested in over the next couple of years. Laura Bolduc requested continued information regarding the efforts.

N. School Bus #6 and One School Van

Mr. Matthews stated that bus #6 was removed from the road because the amount of repairs needed seemed excessive. He stated that the bus is not irreparable. He reported that the State did a surprise spot inspection this past week. All vehicles passed inspection, although three buses were taken off the road temporarily for things like emergency brake cables. These items have been replaced. He reported that there has been no interruption of service.

Mr. Matthews stated that one school van passed inspection in August, but he believes it was on its last legs. He stated he has been looking at creative ways to replace this van. The school has some dedicated funds above and beyond budget, and he suggested bringing this money into budget to spend on a van. Sharri MacDonald asked about the purpose of the van. Mr. Matthews said the van is used for various reasons such as transporting the golf team to matches and taking special needs students to Sweetser. Sharri stated she would support spending the funds on a vehicle to transport special needs students and expressed concern for the safety of the students.

O. Transportation Handbook/Policy

Mr. Pulsifer, as Chair of Transportation Committee, requested the following changes to the handbook: Add words: *Seats may be assigned as needed.* Change the words *Director of Transportation* to building administrator. Laura recommended adding *and/or* between *Director of Transportation* and *building administrator*.

Sharri MacDonald (motioned) to accept the Transportation Committee's handbook changes. Kay Dutton (seconded). The vote was unanimous.

9. FINANCIAL REPORTS:

A. School Department Report

Kay Dutton asked if the system was over budget on insurance. She asked if rates increased. Mr. Matthews stated that the rates had gone up, but also that a million dollar boiler plate was added to the policy last year to further protect the school. He stated he will verify the rate increase and report back at the next meeting.

Kay Dutton (motioned) to accept the School Department report for the month ending September 30, 2007 until audit. Sharri MacDonald (seconded). The vote was unanimous.

B. Consolidated Lunch Report

Sharri MacDonald (motioned) to accept the Consolidated Lunch Report for the month ending September 30, 2007 until audit. Kay Dutton (seconded). The vote was unanimous.

C. Adult Education Report

Kay Dutton (motioned) to accept the Adult Education Report for the month ending September 30, 2007 until audit. Sharri MacDonald (seconded). The vote was unanimous.

10. GENERAL INFORMATION:

A. Resignation of HS Girls JV Basketball Coach –

Mr. Matthews stated that the resignation of Nikki Duplisea from the position of High School Girls Jr. Varsity Basketball Coach had been accepted.

B. Appointment of High School Long Term Social Studies Substitute Teacher Amy Wright

C. Loranger Middle School Guidance Intern – H. Gilmore

D. Volunteer Updates

Regarding items B, C, and D, Mr. Matthews stated these were informational updates of non-staff people who will be in the schools on a regular basis.

Laura Bolduc stated that there will be a meeting regarding school consolidation on October 24 at Saco City Hall and invited community members to attend.

11. ADJOURNMENT

Sharri MacDonald (motioned) to adjourn at 8:38 p.m. Kay Dutton (seconded). The vote was unanimous.

I, Wendy Brown, Secretary to the , do certify that the foregoing document consisting of six pages is a true copy of the original minutes of the Regular Monthly Meeting of the , which was held on October 18, 2007.